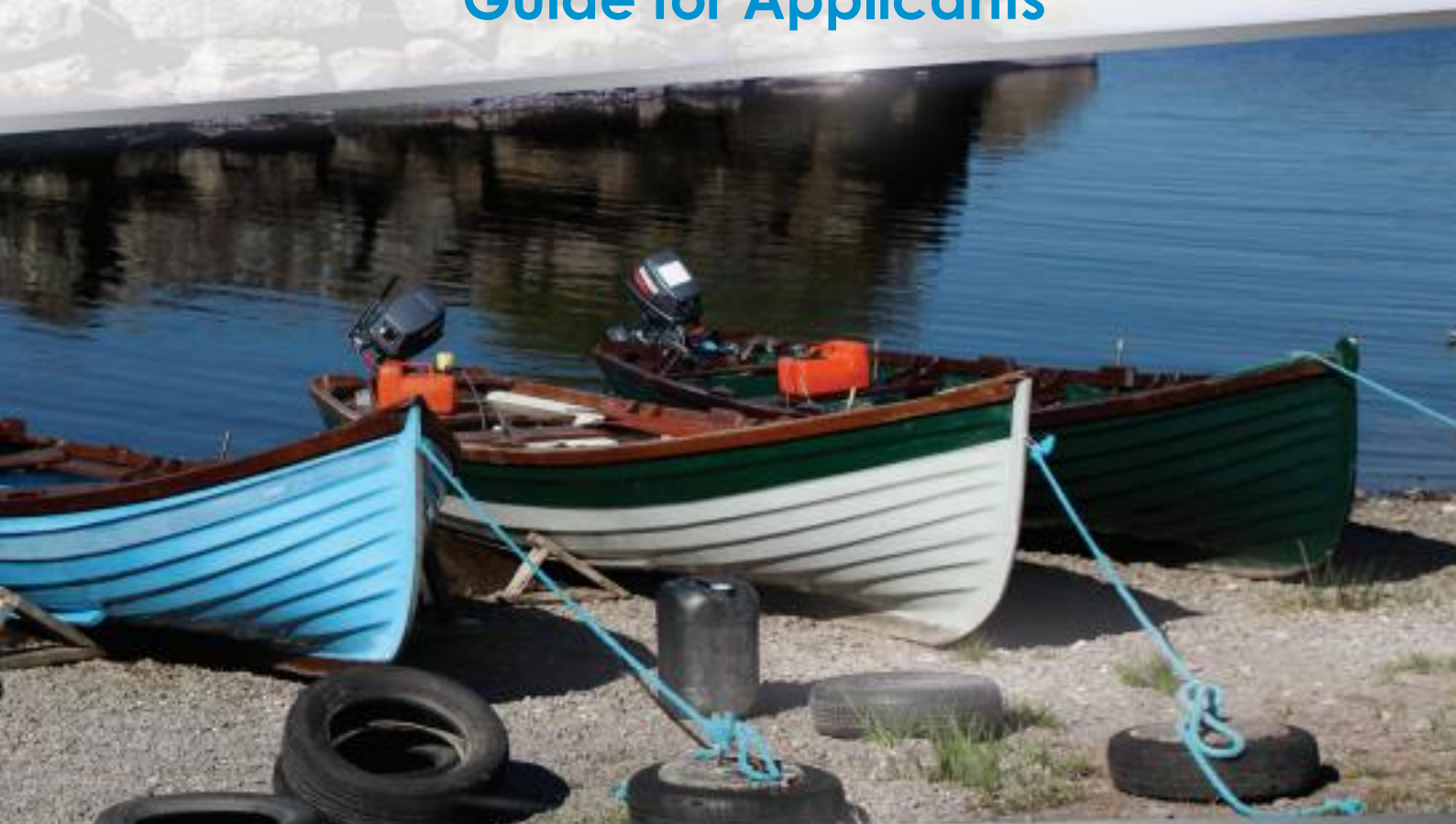




National Strategy
for **Angling** Development
Capital Works Fund 2016

Guide for Applicants



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Welcome from the CEO

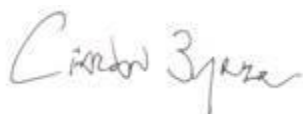
I am delighted to welcome you to the *Guide for Applicants* for the National Strategy for Angling Development - Capital Works Fund 2016. I would encourage you to read these guidelines carefully and discuss your proposed project with your local Inland Fisheries Ireland office before submitting your application.

This fund forms part of Inland Fisheries Ireland's National Strategy for Angling Development which aims to ensure that Ireland's fish stocks and angling infrastructure are protected and enhanced for the economic value and recreational benefit which they offer to communities across Ireland.

Projects completed through the €500,000 investment should help contribute to the delivery of an accessible and sustainable, world class inland fisheries resource for all. We welcome applications from all groups and individuals including local development associations, tidy towns, angling clubs and others looking to improve access to angling.

Further funding for more complex and larger angling access improvement projects will be announced in early 2017. In the meantime, we are inviting expressions of interest for these kinds of projects through our website. Expressions of Interest will be open until the end of November 2016.

I would like to take this opportunity to thank you for your support in helping us develop a world class inland fisheries and sea angling resource. We look forward to working with you.



Dr Ciaran Byrne

Chief Executive Officer

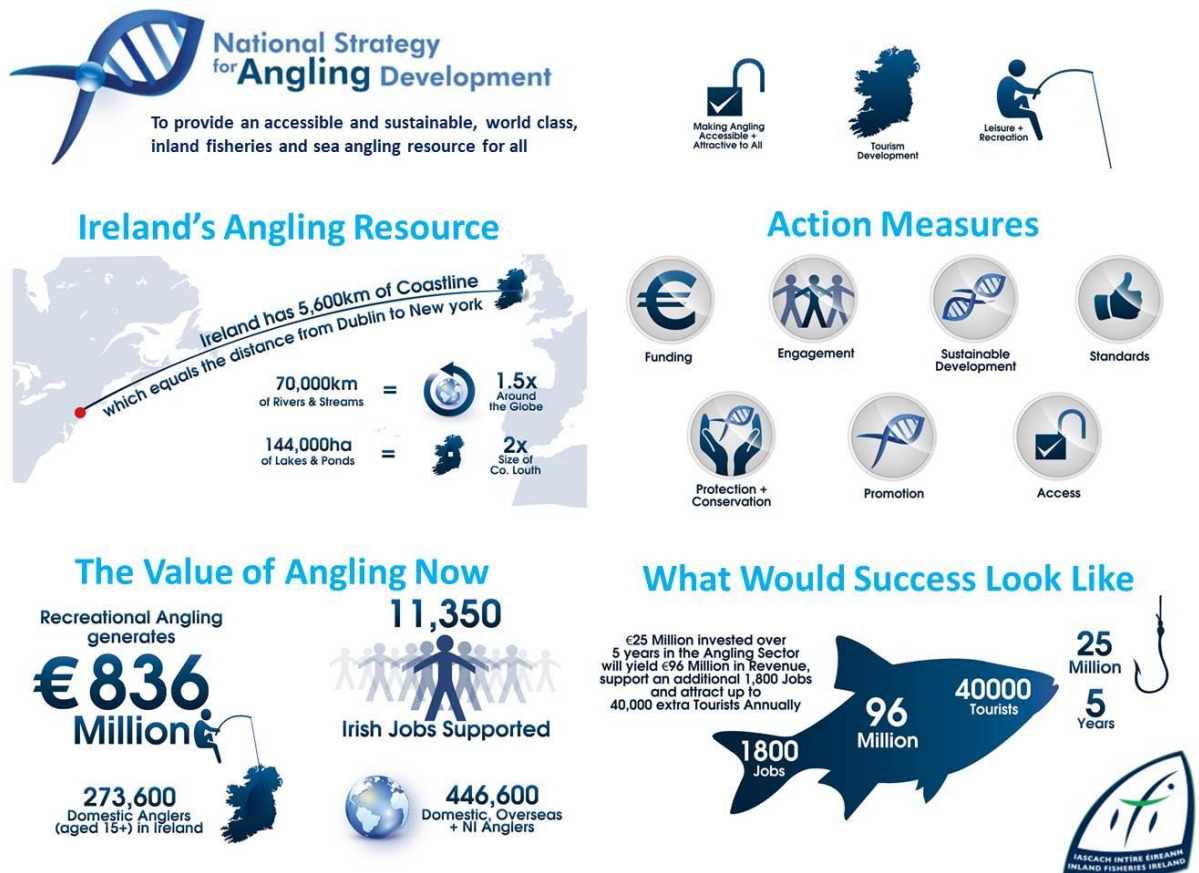
An Overview of the National Strategy for Angling Development

The angling sector contributes €836 million to the Irish economy every year and over 11,000 Irish jobs are supported as a result of angling, often in rural communities where there are less job opportunities available.

The Capital Works Fund 2016 forms part of Inland Fisheries Ireland's National Strategy for Angling Development. The Strategy is the first comprehensive national framework for the development of our angling resource. The strategy will deliver a wide-ranging set of investments, innovations and promotions over the coming five years. This will ensure that Ireland's fish stocks and angling infrastructure are protected and enhanced for both their economic value and their recreational benefit to the communities and visitors they serve across Ireland.

Fundamentally, this strategy will strive to make angling an accessible and attractive pursuit for all. In this regard, the strategy is the primary statement of intent for the future of Ireland's angling resource since the establishment of Inland Fisheries Ireland in 2010.

A high level overview of the National Strategy for Angling Development is outlined below.



Step-by-step guide

The following is a summary of the steps that will take you through the different stages of our process.

All relevant individuals within your organisation, including directors/committee members should carefully read and understand these guidelines, the terms and conditions and the application form.

Step 1: Guidelines

Read these guidelines to ensure that the fund is right for your project and that you have all the information required for your application.

Step 2: Application

The Minor Capital Works Fund opens on 18 October 2016 and will close at midnight on 9 November 2016. Applications must be completed online through the Inland Fisheries Ireland website.

All questions contained in the application form are available in this document and you can read through these to prepare your answers before completing your application. We advise that you have all information required at hand before starting your online application.

Step 3: Acknowledgement

You will receive an email confirming receipt of your submission from our online application system.

Step 4: Evaluation of Applications

Applications will be screened centrally to ensure the application has all required elements before being evaluated against the criteria identified in the 'how projects will be assessed' section of this document.

Projects will be evaluated in a manner that reflects the level of funding sought by the applicant. Applications in excess of €15,000 will be required to show evidence of successful delivery of previous projects.

Step 5: Successful Applicants

Successful applicants will be notified and issued with a conditional letter of offer and a request for any further required supporting documentation. You will have seven days to return your information. Subject to all supporting

documents being in order, we will inform you of our decision and confirm the funding award.

Step 6: Unsuccessful Applicants

Unsuccessful applicants will also be notified in writing (by email) and feedback can be provided upon request.

Step 7: Start your Project

Third Parties must notify their local Inland Fisheries Ireland office/ Inspector before works commence (and National Parks and Wildlife Service/Office of Public Works/ ESB/ Local Authority if necessary). You can start your project once you have received confirmation that all is in order and it is in line with the regulations regarding works in the project area.

Step 8: Monitoring and Progress

We will look for progress on your project throughout its lifecycle and may inspect your project at any stage to ensure works are undertaken to the satisfaction of Inland Fisheries Ireland and within the legal timeframes.¹

Step 9: Changes/Delays to your Project

We should be notified as soon as possible if for any reason there are delays or if you require changes to the project. A decision will then be made on the action to be taken based on the information supplied.

Step 10: Finishing your Project

Your project must be completed within 12 months of the date confirming the funding award.

Step 11: Public Acknowledgement

You will be required to acknowledge Inland Fisheries Ireland's funding support of your project; guidelines on how to do this will be enclosed with your conditional letter of offer.

¹ For example there are legal restrictions on the destruction of hedges and the destruction of vegetation on uncultivated land from 1 March to 31 August.

Fund Eligibility

Grants are available to all individuals, groups, associations, clubs or other appropriate bodies whose project will promote increased participation in angling and provide for public access. Requests must be in line with the fund guidelines, outlined below, and meet the aims of the National Strategy for Angling Development. Projects shall have due regard to protection and conservation of the inland fisheries and sea angling resource.

The fund aims to improve access and other infrastructure for angling, it must provide for public access. The types of projects we are looking to fund include:

- Clearing and fencing along rivers/ lakes to allow access for angling
- Abled and disabled friendly angling stands
- Car parks to improve access for anglers (new car parks and upgrades to existing carparks)
- Walkways to improve access for anglers
- Stands, styles, footbridges and boat slips
- Accessible angling boats / angling boats

Note:

- The application process will be through an online form only. No other forms of application will be considered.
- Third party applicants must engage with the relevant River Basin District Director/ Inspector before submitting an application.
- All applications must consider the costs associated with the on-going efficiency and maintenance of the capital works and factor this in to any funding proposal.
- Eligible costs include contractors engaged in the design and delivery of capital projects.
- Projects must have secured any required permissions or approvals to be considered for this fund. If projects are not yet at this stage applicants may fill out an Expression of Interest to be considered when further funding becomes available.

- Projects must take place on the bank of a river/ lake and out of the river channel or on the coastline to enable better access to sea angling marks.
- Applications in excess of €15,000 will be required to show evidence of successful delivery of previous projects.
- Applicants must comply with all relevant state aid rules.
- Where applicable, Inland Fisheries Ireland staff must be available to enable the delivery of both third party and Inland Fisheries Ireland projects either in a supervisory or follow up capacity as confirmed by the relevant River Basin District Director. Approval from River Basin District Director required.
- IFI is subject to the provisions of the Freedom of Information Act 1997 and therefore has to consider any request made to it under that Act. If you consider that any part of your application would be subject to any of the statutory exclusions under that Act please so indicate in your application, specifying under which exemption you believe the content should be excluded. IFI will make every effort to comply fully with the Data Protection (Amendment) Act 2003 and the EU Data Protection Directive 95/46/EC.

What if my project is not covered by this fund?

- Another funding programme will open in early 2017 that will cover more complex development works that are not covered by the schedule of works outlined above.
- Inland Fisheries Ireland invites expressions of interest from those wishing to develop these types of projects that will deliver on the objectives of the National Strategy for Angling Development. Expressions of Interest should be completed through the below link and will be open until the end of November 2016.

<https://www.surveymonkey.com/r/NSADEOI>

- Project promoters should note that this is not a funding application, rather a pre-cursor to understand the level of development required across the country.

Getting help with your application

You must discuss your proposed project before submitting your application with your local RBD Director/ Inspector. The contact details are as follows:

Inland Fisheries Ireland, Macroom, Co. Cork

Sean Long +353 (0)26 41222

Inland Fisheries Ireland, Dublin, Dublin

Brian Beckett +353 (0)1 2787022

Inland Fisheries Ireland, Clonmel, Co. Tipperary

David McInerney + 353 (0)52 6180 055

Inland Fisheries Ireland, Limerick, Limerick

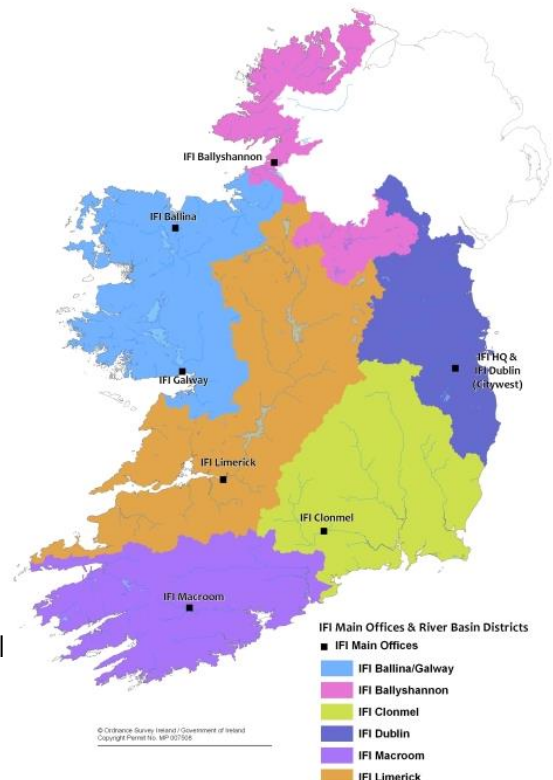
Amanda Mooney +353 (0)61 300238

Inland Fisheries Ireland, Galway, Galway

John Conneely +353 (0)91 563118

Inland Fisheries Ireland, Ballyshannon, Co. Donegal

Milton Matthews +353 (0)71 9851435



For more general enquiries regarding the fund please contact:

Inland Fisheries Ireland, HQ, Dublin

Shona Roche + 353 (0)1 8842 600

funding@fisheriesireland.ie

How will projects be assessed

Applications will be considered in light of how well they contribute to Inland Fisheries Ireland's protection and conservation role, the objectives of the National Strategy for Angling Development, Inland Fisheries Ireland's commitments in implementing the National Strategy for Angling Development and the potential for any project to contribute to addressing a specific need highlighted through the angling product evaluation criteria developed as part of the National Strategy for Angling Development.



Projects will be evaluated in a manner that reflects the level of funding sought by the applicant.

NSAD Objectives:

1. Make angling accessible and attractive through information, infrastructure and support.
2. Tourism development through the promotion of our angling resource.
3. Recognition of angling as a key leisure and recreation pursuit.

Inland Fisheries Ireland's commitment in the implementation of the National Strategy for Angling Development to:

- Prioritise projects which have the greatest potential to improve angling's impact from a social and economic perspective
- Comply with all legislative requirements including those of the Water Framework Directive and Habitats Directive
- Use a partnership approach with other statutory and non-statutory bodies, agencies and organisations
- Support rural and local communities through angling development
- Ensure developments are sustainable and resilient
- Maximise training and employment opportunities
- And ensure access for all and social inclusion in angling participation

Product evaluation gap analysis

- During the initial National Strategy for Angling Development process, one of the primary outputs was the development of a scoring system to evaluate the quality of our fisheries across all angling disciplines. This product evaluation examined a number of factors that were critical to the quality of angling and provided a transparent and measurable analysis that enables the ranking and comparison of fisheries across each angling discipline. By further

examining some of the outputs from this analysis, shortcomings/resource gaps in our angling products were identified that may be addressed through National Strategy for Angling Development projects. The potential for a project to address a gap identified in the process will be considered as part of the evaluation.

- You can access the Product Evaluation on Inland Fisheries Ireland's website <http://www.fisheriesireland.ie/national-strategy-for-angling-development>

Application Form Overview

Please read the below overview carefully. Applicants should ensure that they have all required information and documentation at hand before starting the online application form.

Form Part	Information required
Part 1 Contact information	<ul style="list-style-type: none"> • Contact information for you and your organisation • Contact Information for any partner organisations involved in the project • An overview of you and your project partner's relevant qualifications, training, skills etc. to deliver the project as well as previous successfully delivered projects
Part 2 Project Overview	<ul style="list-style-type: none"> • Project Title • Project Location, including GPS coordinates and upload of photographs of the project site • Project Timescale • Category of Project: <ul style="list-style-type: none"> ○ Clearing and fencing along rivers/ lakes to allow access for angling ○ Abled and disabled friendly angling stands ○ Car parks to improve access for anglers (new car parks and upgrades to existing carparks) ○ Walkways to improve access for anglers ○ Stands, styles, footbridges and boat slips ○ Accessible angling boats / angling boats
Part 3 Project Description	<ul style="list-style-type: none"> • Project Description - Project specific information required, avoiding general background information. Applicants must specify for each works element, the distance in meters and where applicable the quantifiable amount of materials • Brief overview of specific needs addressed by the project and how it meets the objectives of the NSAD
Part 4 Project Plan	<ul style="list-style-type: none"> • Detail the activities to be undertaken as part of the project, including the timescale and the person responsible for the delivery of each.

<p>Part 5</p> <p>Permissions , Consents and Organisational Information</p>	<ul style="list-style-type: none"> • In this section the applicant must have considered and upload relevant paperwork for each of the below: <ul style="list-style-type: none"> ○ National Parks and Wildlife Service approvals ○ Screening for Appropriate Assessment, Appropriate Assessment, Strategic Environmental Assessment as required ○ Office of Public Works approvals ○ Planning Permission/ council consent ○ Landowner Permission ○ ESB Permission ○ Ownership/ licence agreement for fishery ○ Tax Clearance Certificate/ Income Tax Declaration/ VAT no.
<p>Part 6</p> <p>Sources of Finance</p>	<ul style="list-style-type: none"> • Sources of finance for the project, including any other grants applied for or received for this or other projects. • VAT number and tax clearance/ income tax declaration required.
<p>Part 7</p> <p>Project Budget</p>	<ul style="list-style-type: none"> • Overall project costs • Summary of quotations – Three quotations must be outlined and uploaded for each item
<p>Part 8</p> <p>Publicity</p>	<ul style="list-style-type: none"> • Types of publicity planned the project – can include signage, acknowledgement in press/ media, social media etc.
<p>Part 9</p> <p>Submission</p>	<ul style="list-style-type: none"> • Agree to the Terms and Conditions (included in appendix of this document) • Submit application

Useful Checklist - items to be submitted online as part of your application

You will be required to upload the below items, where applicable, as part of your online application. You should ensure that you have these items before beginning your online form.

Item	Yes	No
Adequate explanation of previous successful projects undertaken and relevant qualifications, training, skills etc. to deliver the project		
Photos of the proposed site.		
Evidence of title/ownership status of fishery.		
Evidence of landowner agreements.		
Approvals from National Parks and Wildlife Service/ Office of Public Works/ ESB approvals, if required.		
Copy of the Screening for Appropriate Assessment, Appropriate Assessment or Strategic Environmental Assessment, if required.		
Adequate explanation of each budget element.		
3 quotations for all items of expenditure above €500.		
A valid tax clearance cert/VAT status, where required.		

