

**Request for Access to Records under the Freedom Information
Acts 1997 & 2003**

Please address this request to:

FOI Officer, Inland Fisheries Ireland, Swords Business Campus, Balheary Road, Swords,
Co. Dublin.

Ref: No. (Office Use Only) _____ **Date Received:** _____

Please use BLOCK letters

Details of Applicant

Name: _____

Postal Address: _____

Telephone No.: _____

Mobile: _____

Email: _____

(Please Note) Personal Information

Before you are given access to personal information relating to yourself you may be asked to provide proof of your identity.

Form of Access

My preferred form of access is: *(Please tick as appropriate)*

To receive copies of the records by post

Other – please specify

Details of Request

In accordance with Section 7 of the FOI Acts, I request access to records that are:
(Please tick as appropriate)

- Personal
- Non-personal

In the space below please describe the records you request as fully as you can. If you are requesting personal information, please state precisely in whose name those records are held. You will not normally be given access to personal information of another person unless you have obtained the written consent of that person.

I request the following records:

PLEASE SIGN HERE: _____

DATE: _____

N.B. *All requests for access to records held by Inland Fisheries Ireland (with the exception of requests for personal information) must be accompanied by a fee of €15 in cheque or postal order and made out to Inland Fisheries Ireland)*